

The Bureau of Food Safety is conducting its Annual Training this year in the Harrisburg Area on Monday September 18th – Thursday, September 21st ending at 12:00. While hotel rooms are an estimate and actual usage may be more or less than stated, at this point the Bureau is requesting:

September 18th: 61 rooms

September 19th: 61 rooms

September 20th: 61 rooms

September 21st: 61 rooms

Requirements;

- **Hotel Location within Harrisburg area,**
- **Billing rate within State allotted cost per room,**
- **No charge for double occupancy,**
- **Free refrigerators in the rooms,**
- **Free high speed internet,**
- **Free large conference room that will hold approximately 100 people for all 4 days,**
- **Free small meeting room that will hold approximately 15 people for all 4 days,**
- **Free adequate parking for 100 people,**
- **Free beverages during breaks, i.e., ice water, coffee, ice tea,**
- **Free use of equipment i.e., screen, microphone, overhead and pointers,**
 - **Free rooms for one Guest Speaker for each night.**
 - **The price bid by the vendor must include all applicable taxes.**
 - **Taxes can't be added later. Commonwealth of Pennsylvania is state tax exempt.**
 - **Formal quotes will be accepted electronically only.**
 - **For every 50 rooms a complimentary Suite/Room at no charge.**